



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, September 13, 2022 at 6:00 pm

Attendees: Mayor Whitlock, Mayor Pro Tem Torres, Trustee Atencio,
Trustee Martinez, Tim Thornton, Mike Castillo, Sandy Hammack, Shirley
Rice, Richard Garcia, Elizabeth Porras

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Whitlock, asked the Clerk Treasurer for roll call as follows: Mayor Whitlock – Present, Mayor Pro-Tem Torres – Present, Trustee Atencio – Present, Trustee Crist – Absent, and Trustee Martinez – Present. There being a quorum, Mayor Whitlock called the meeting to order at 6:00 p.m. Mayor Pro Tem Torres led all in attendance in the pledge of allegiance and Trustee Atencio gave the opening prayer.

2. * Approval of Agenda

Minutes:

Trustee Martinez moved to approve the agenda as presented. Seconded by Trustee Torres. Motion carried with all Trustees voting aye.

3. * Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Utility Applications, Regular Meeting Minutes August 11, 2022, Emergency Meeting Minutes August 18, 2022, Special Meeting Minutes August 25, 2022).

Minutes:

Trustee Martinez moved to approve the consent agenda as presented. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

4. Public input

5. Bohannon Huston Report

6. Wilson & Company Report

7. *Ratify the authorization of the following SAP Agreements

- a. 22-G2832 \$50,000 to acquire land and to plan, design, construct, furnish and equip Fire

Station in Hatch in Dona Ana County..

Minutes:

Trustee Martinez moved to ratify the approval of Grant Agreement 22-G2832 \$50,000 to acquire land and to plan, design, construct, furnish and equip Fire Station in Hatch in Dona Ana County. Seconded by Trustee Atencio. Motion carried with all Trustees present voting aye.

- b. 22-G2833 \$70,000 to acquire land and to plan, design, construct, repair and equip a library, including shelving, painting and flooring, for Hatch in Dona Ana County.**

Minutes:

Trustee Martinez moved to ratify the approval of Grant Agreement 22-G2833 \$70,000 to acquire land and to plan, design, construct, repair and equip a library, including shelving, painting and flooring, for Hatch in Dona Ana County. Seconded by Trustee Atencio. Motion carried with all Trustees present voting aye.

- c. 22-G2834 \$250,000 to plan, design, construct and equip a campground park in Hatch Dona Ana County.**

Minutes:

Trustee Torres moved to ratify the approval of Grant Agreement 22-G2834 \$250,000 to plan, design, construct and equip a campground park in Hatch Dona Ana County. Seconded by Trustee Martienz. Motion carried with all Trustees present voting aye.

- d. 22-G2835 \$150,000 to plan, design, construct, furnish and equip ball fields, including ground work, a press box, storage buildings and structures, in Hatch in Dona Ana County.**

Minutes:

Trustee Martinez moved to ratify the approval of Grant Agreement 22-G2835 \$150,000 to plan, design, construct, furnish and equip ball fields, including groundwork, a press box, storage buildings and structures, in Hatch in Dona Ana County. Seconded by Trustee Atencio. Motion carried with all Trustees present voting aye.

- e. SAP 22-G2332-STB \$50,000 to acquire land, easemetns and rights of way and to plan, design, construct, purchase, install and equip water and wastewater system improvements, including lines and water storage, for Hatch in Dona Ana County.**

Minutes:

Trustee Martinez moved to ratify the approval of Grant Agreement SAP 22-G2332-STB \$50,000 to acquire land, easements and right of ways and to plan, design, construct, purchase, install and equip water and wastewater system improvements, including lines and water storage, for Hatch in Dona Ana County. Seconded by Trustee Atencio. Motion carried with all Trustees present voting aye.

- 8. Resolution No. xxx - A Resolution authorizing the assignment of authorized officer(s) and agent(s) for Grant Agreement SAP 22-G2332-STB**

Minutes:

Trustee Atencio moved to approve Resolution No. 1046 authorizing the assignment of authorized

officer(s) and agent(s) for Grant Agreement SAP 22-G2332-STB. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist - absent, Trustee Martinez-aye. Motion carried.

9. *Resolution No. xxx - Participation in Transportation Project Fund Program Administered by New Mexico Department of Transportation.

Minutes:

Trustee Martinez moved to approve Resolution No. 1047 Participation in Transportation Project Fund Program Administered by New Mexico Department of Transportation. Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -absent, Trustee Martinez-aye. Motion carried.

10. *Personnel

a. Consideration and approval to increase Alice Soto's salary to \$18.00 dollars per hourly rate temporarily to fill in as acting Library Director, retroactive to August 1, 2022.

Minutes:

Trustee Atencio moved to approve to increase Alice Soto's salary to \$18.00 dollars per hourly rate temporarily to fill in as acting Library Director, retroactive to August 1, 2022. Seconded by Trustee Martinez. Motion carried with all Trustees present voting aye.

11. Department Head Input

Minutes:

Mike Castillo, Public Works Director gave a brief report on the utilities department. Crew still working on weed control, and continue with the changing of meters. A couple of week ago the Village got a little flood because of the rain, the pumps were working, but couldn't keep up with the water. Judge Rice reported on the Court system, and mentioned that she had attended this year's conference where she gathered a lot of good information. Chief Thornton, reported on the Police Department. The department had a good busy month, chile festival was a success no big incidents reported. Officers are doing a good job.

12. Trustees Input

Minutes:

Trustee Martinez thank Mike and his crew for the fast attention to fixing the gas leak that was reported on Chile Festival weekend.

13. Mayor's Report

14. * Adjourn

Minutes:

There being no further business Trustee Martinez moved to adjourn at 6:50 p.m. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

Signed: _____, Mayor

ATTEST: _____

Date: _____

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel

matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.

Contact: Elizabeth Porras (eporras@villageofhatch.org 575-267-5216) | Minutes published on 10/14/2022, adopted on 10/11/2022