



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, June 13, 2023 at 6:00 pm

Attendees: Mayor Whitlock, Mayor Pro Tem Torres, Trustee Atencio,
Trustee Crist, Trustee Martinez, Phyllis Sims, Tim Thornton, Lorena Meza,
Selina Cabrera, Renee Hernandez, Ivan Rodriguez, David Shields, Mike
Castillo, Lisa Neal, Elizabeth Porras

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Whitlock, asked the Clerk Treasurer for roll call as follows: Mayor Whitlock – Present, Mayor Pro-Tem Torres – Present, Trustee Atencio – Present (late arrival 6:02 p.m.), Trustee Crist – Present, and Trustee Martinez – Present. There being a quorum, Mayor Whitlock called the meeting to order at 6:00 p.m.

Trustee Crist led all in attendance in the pledge of allegiance and Trustee Martinez gave the opening prayer.

2. * Approval of Agenda

Minutes:

Trustee Martinez moved to approve the agenda as presented. Seconded by Trustee Crist. Motion carried.

3. * Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Utility Applications, Regular Meeting Minutes May 9, 2023, Special Meeting May 25, 2023, Special Meeting May 30, 2023).

Minutes:

Mayor Pro Tem Torres moved to approve the consent agenda as written. Seconded by Trustee Martinez. Motion carried.

4. Public input

Minutes:

Phyllis Sims requested that the Village do something about the Veteran's Park, to make it look

nice, there's weeds everywhere and parts with little or no grass. Selina Cabrera with DAC invited everyone interested in attending a free health insurance enrollment event where you can meet one-on-one with an enrollment expert to help you find low-cost or even no-cost health insurance, on Tuesday, June 20, 2023 at the Hatch Community Center from 2-7 p.m.

Dave Shields with Bohannon Huston gave a brief status the Hatch Gateway Signs is finally completed and close out documents have been submitted to NMDOT. BHI will be working on a small special project for the Village which will consist of looking at our water system, water rights diversion, and water loss, will be working with Village counsel on this project for the Village.

a. Elizabeth Soto

Minutes:

Elizabeth Soto did not attend the meeting.

5. Wilson & Company Report

Minutes:

Ivan Rodriguez provided a status update for all ongoing services provided by Wilson & Company.

6. *Consideration and approval to accept 2020 Coronavirus Emergency Supplemental Fund Grant (CESF) Program in the amount of \$100,155.25.

Minutes:

Trustee Atencio moved to accept the 2020 Coronavirus Emergency Supplemental Fund Grant (CESF) program in the amount of \$100,155.25. Seconded by Trustee Martinez. Motion carried with all Trustees voting aye.

7. *Consideration and approval of contractual arrangement as a "small/special" procurement of experts (under \$60k) between Bohannon Huston and Village of Hatch.

Minutes:

Mayor Pro Tem Torres moved approve contractual arrangement of a "small/special" procurement of experts (under \$60K) between Bohannon Huston and Village of Hatch. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

8. *Personnel

- a. Personnel Hirings: Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to hire: Destiny Mitchell Swimming Pool Manager at \$15.00 per hour, Romelia Lujan Swimming Pool Assistant Manager \$14.50 per hour, and Flor Moreno, Larae Gonzalez, Kayla Molina, Eli L. Wilcox, and Raelyn Gomez as Lifeguards at \$13.00 hourly rate with an effective date of June 6, 2023.**

Minutes:

Mayor Pro Tem moved to approve the hiring of Destiny Mitchell Swimming Pool Manager at \$15.00 per hour, Romelia Lujan Swimming Pool Assistant Manager \$14.50 per hour, and Flor Moreno, Larae Gonzalez, Kayla Molina, Eli L. Wilcox, and Raelyn Gomez as Lifeguards at \$13.00 hourly rate with an effective date of June 6, 2023. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

- b. *Accept the retirement of Dave Sment effective June 7, 2023.**

Minutes:

Trustee Martinez moved to accept the retirement of Dave Sment effective June 7, 2023. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

9. *Consideration and approval of Resolution No. xxx - A Resolution Regarding Posting of Vacant Positions**Minutes:**

Trustee Atencio moved to approve Resolution No. 1058 a resolution regarding posting of vacant positions. Seconded by Trustee Crist. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye.

10. Department Head Input**Minutes:**

Lisa Neal, Library Director gave a brief status of the Library activities. The summer reading program has started. Farmer's Market was a success a total of fifteen vendors and quite a few people attended. This will be going on every other Saturday. Science camp for the kids every Wednesday from 8-12 p.m. Mike Castillo, Public Works Director reported on the Public Works Department the Pool pass state inspection and is now open. SCADA new system is installed and running. Tim Thornton, Chief of Police reported that it's been a busy month, has some officers out, but are back and productivity is picking up. The grant that was approved at this meeting will be used to purchase new computers for the vehicles. Very fortunate that the state has put out more grants for Law Enforcement.

11. Mayor & Trustees Input**Minutes:**

Trustee Martinez invited everyone to attend Flag Day Ceremony on Wednesday, June 14, 2023.

12. * Adjourn**Minutes:**

There being no further business Trustee Crist moved to adjourn at 6:54 a.m. Seconded by Mayor Pro Tem Torres. Motion carried.

Signed: _____, Mayor

ATTEST: _____

Date: _____

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be

provided in various accessible formats.

Contact: Elizabeth Porras (eporras@villageofhatch.org 575-267-5216) | Minutes published on 07/12/2023, adopted on 07/11/2023