



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, August 8, 2023 at 6:00 pm

Attendees: Mayor Whitlock, Mayor Pro Tem Torres, Trustee Atencio, Trustee Martinez (late arrival), Tim Thornton, Elizabeth Soto, Angel Soto, Jerry Turner, Cheryl Turner, Phyllis Sims, Elena Chavarria, Gloria Molinar, David Shields, Ivan Rodriguez, Lisa Neal, Elizabeth Porras

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Whitlock, asked the Clerk Treasurer for roll call as follows: Mayor Whitlock – Present, Mayor Pro-Tem Torres – Present, Trustee Atencio – Present, Trustee Crist – Absent, and Trustee Martinez – Present (late arrival). There being a quorum, Mayor Whitlock called the meeting to order at 6:00 p.m.

Mayor Pro Tem Torres led all in attendance in the pledge of allegiance and Trustee Atencio gave the opening prayer.

2. * Approval of Agenda

Minutes:

Mayor Pro Tem Torres moved to approve the agenda as presented. Seconded by Trustee Atencio. Motion carried.

3. * Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Utility Applications, Regular Meeting Minutes July 11, 2023).

Minutes:

Trustee Atencio moved to approve the consent agenda as presented. Seconded by Trustee Martinez. Motion carried.

4. Public input

Minutes:

Phyllis Sims has raised a concern about the use of Canal Rd. by tractors and farming equipment.

These vehicles are causing a dangerous situation due to the fact that the main street in town is being used for this purpose. Mrs. Sims is requesting some sort of solution or accommodation that would allow tractors to pass safely without causing hazards. Also suggesting the implementation of traffic lanes on the side streets. This could be a measure to improve traffic flow and safety in the area. There's also concern about potholes near the library entrance. It's being suggested that these potholes need to be filled to ensure a smoother and safer road surface for library visitors. Jerry and Cheryl Turner, who are members of the Chamber of Commerce, expressed gratitude to the Board for their service as elected officials to the Hatch Community. Jerry and Cheryl Turner announced an upcoming Christmas tree lighting event. This is festive event to celebrate the holiday season. In connection with the Christmas tree lighting event, a "Shop Hatch Day." This could be an occasion where businesses stay open and encourage the community to shop locally. It's likely part of the holiday festivities and an effort to support local businesses.

5. Wilson & Company Report

Minutes:

Ivan Rodriguez provided a status update for all ongoing services provided by Wilson & Company.

6. Bohannon Huston Report

Minutes:

Dave Shields provided a status update for all ongoing services provided by Bohannon Huston.

7. *Resolution No. xxx - Adopting the FY 2025-2029 Infrastructure Capital Improvement Plan (ICIP)

Minutes:

Trustee Martinez moved to approve Resolution No. 1063 Adopting the FY 2025-2029 Infrastructure Capital Improvement Plan (ICIP). Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -absent, Trustee Martinez-aye. Motion carried.

8. *Resolution No. xxx - Approving participation in the program of the South Central Council of Governments, Inc. for Fiscal Year 2023-2024

Minutes:

Trustee Atencio moved to approve Resolution No. 1064 Approving participation in the program of the South Central of Governments Inc., for Fiscal Year 2023-2024. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -absent, Trustee Martinez-aye. Motion carried.

9. *Consideration and approval of Joint Powers Agreement Governing the Mesilla Valley Regional Dispatch Authority.

Minutes:

Mayor Pro Tem Torres moved to approve the JPA Governing Mesilla Valley Regional Dispatch Authority. Seconded by Trustee Atencio. Motion carried.

10. *Consideration and approval of MOU between the Hatch Police Department and County of Otero, New Mexico.

Minutes:

Trustee Martinez moved to approve the MOU between the Hatch Police Department and the County of Otero, New Mexico. Seconded by Trustee Atencio. Motion carried.

11. *Consideration and approval of MOA between the Village of Hatch and Hatch Valley Public School District.

Minutes:

Trustee Atencio moved to approve the MOA between the Village of Hatch and the Hatch Valley Public School District. Seconded by Trustee Martinez. Motion carried.

12. *Ratify the approval to go out to RFP for professional engineering services for the Hatch Municipal Airport.

Minutes:

Mayor Pro Tem Torres made a motion to approve the ratification to go out to RFP for professional engineering services for the Hatch Municipal Airport. Seconded by Trustee Atencio. Motion carried.

13. *Ratify the approval to go out to RFP for a second On-Call Engineering firm.

Minutes:

Trustee Martinez made a motion to approve the ratification to go out to RFP for On-Call Engineering and Architectural Services the Village will be awarding multiple contracts, the Village is not replacing Wilson & Company, but supplementing and Wilson & Company does not need to bid again, but instead their contract will be honored pursuant to the RFP they responded to. Seconded by Trustee Atencio. Motion carried.

14. *Consideration and approval of an ordinance amending Title 13 Public Services, Chapter 13.04 Water System Regulations, Section 13.04.060 Water Rates

Minutes:

Mayor Pro Tem Torres moved to approve an ordinance amending Title 13 Public Services, Chapter 13.04 Water System Regulations, Section 13.04.060 Water Rates. Seconded by Trustee Martinez. Motion carried.

15. *Consideration and approval of an ordinance amending Title 13 Public Services, Chapter 13.08 Sewer Connections and Service Charges Sections 13.08.010 and 13.08.030

Minutes:

Trustee Atencio moved to approve an ordinance amending Title 13 Public Services, Chapter 13.08 Sewer Connections and Service Charges Sections 13.08.10 and 13.08.030. Seconded by Trustee Martinez. Motion carried.

16. *Consideration and approval to update the share cost percentage for a family tier health insurance coverage to employer's share 85% and employee's share 15%.

Minutes:

Mayor Pro Tem Torres made a motion to table item number sixteen on the agenda. This item pertains to the consideration and approval of updating the cost-sharing percentages for a family tier of health insurance coverage. The proposed update would change the employer's share to

85% and the employee's share to 15%. As a result, the discussion and approval of the proposed changes to the cost-sharing percentages for health insurance coverage have been postponed for the time being. Seconded by Trustee Martinez. Motion carried.

17. *Personnel

a. *Accept the retirement of Alicia Silva effective August 7, 2023.

Minutes:

Mayor Pro Tem Torres made a motion to accept the retirement of Alicia Silva effective August 7, 2023. Seconded by Trustee Martinez. Motion carried.

b. *Ratify the approval to hire Maria L. Hernandez De Rodriguez as part time Custodian effective August 7, 2023 at \$13.00 hourly rate with a six month probationary period.

Minutes:

Trustee Atencio made a motion to approve the ratification to hire Maria L. Hernandez De Rodriguez as part-time Custodian effective August 7, 2023 at \$13.00 hourly rate with a six-month probationary period. Seconded by Trustee Martinez. Motion carried.

c. *Ratify the approval to hire Isaiah Guerrero as Lifeguard at \$13.00 hourly rate effective June 21, 2023 and accept his resignation effective July 17, 2023.

Minutes:

Trustee Martinez made a motion to approve the ratification to hire Isaiah Guerrero as Lifeguard at \$13.00 effective June 21, 2023 and accept his resignation effective July 17, 2023. Seconded by Trustee Atencio. Motion carried.

d. *Accept the resignation of Eli Wilcox effective July 17, 2023.

Minutes:

Mayor Pro Tem Torres made a motion to accept the resignation of Eli Wilcox effective July 17, 2023. Seconded by Trustee Martinez. Motion carried.

18. Department Head Input

Minutes:

Lisa Neal, Library Director: Lisa Neal shared a brief status update on all the ongoing activities at the library. She also mentioned a range of activities that are planned for the upcoming Chile Festival weekend. She extended an invitation to everyone to attend these festival events. However, Lisa Neal mentioned that this would be her last year helping with the Chile Festival as she's stepping down from her involvement. She expressed hope that a suitable replacement would be found to take over her role in organizing the festival in the future.

Chief Tim Thornton: Chief Tim Thornton provided a concise report on the activities of the police department. He highlighted the department's unwavering commitment to ensuring the safety of the village. The officers continue to work diligently to maintain a secure environment for the community.

19. Mayor & Trustees Input

Minutes:

Mayor Whitlock had a teams meeting with Stephen Lujan from Wilson and Company. The

purpose of this meeting was to discuss the siphon extension for the Canal Bridge project. They were considering whether the Village should include the siphon extension in the project's plan and design. This suggests that there might be discussions about expanding or modifying the scope of the Canal Bridge project to include this extension. Mayor Whitlock mentioned that another meeting is scheduled with EBID (Elephant Butte Irrigation District) to further discuss the topic of the siphon extension. This indicates that the Village is actively engaging with relevant parties to explore and understand the implications of including this extension in the project.

Trustee Martinez extended an invitation to all present to show their support for the Veterans of Foreign Wars (VFW) by participating in a Chicken Wings sale event scheduled for Friday, August 11, 2023. This event likely aims to raise funds or awareness for the VFW's activities or causes. It's a call for the community to come together and participate in this initiative by purchasing chicken wings, thus contributing to the VFW's efforts.

Additionally, Village Clerk Elizabeth Porras provided information to the Board: An upcoming Candidate Filing Day scheduled for August 29, 2023. This event will take place from 9 AM to 5 PM at the Dona Ana County Clerk's Office in Las Cruces. The purpose of this filing day is to allow individuals interested in running for candidacy to officially file their candidacy. There will be two Trustees seats open, as well as the position of Judge. The election day itself is scheduled for November 7, 2023. She extended an invitation to anyone interested in running for office to participate in the filing process.

20. * Adjourn

Minutes:

There being no further business Trustee Martinez moved to adjourn at 7:16 p.m. Seconded by Mayor Pro Tem Torres. Motion carried.

Signed: _____, Mayor

ATTEST: _____

Date: _____

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.